



**Education Verifications: Effective May 1, 2016**

Beginning May 1, 2016, there will be a \$5.00 processing fee for all education verification requests. Pittsburgh Career Institute will also be changing the procedure by which employers request, and receive, education verifications.

Under the new procedures, all education verifications will need to be requested and purchased via the Pittsburgh Career Institute e-commerce site located at <http://pci.edu/shop>. As of the effective date, education verifications will not be accepted by fax.

This document will be updated with more detailed instructions, which will also be posted on the Education Verification page at <http://pci.edu/ev>