



CARES HEERF III Policy & Disclosures

Section 18004(a)(1) of the Coronavirus Aid, Relief, and Economic Security (CARES) Act, Pub. L. No. 116-136 (March 27, 2020), authorizes the Secretary of Education to allocate grant funds from the Higher Education Emergency Relief Fund (HEERF) to schools participating in Federal Financial Aid.

HEERF III Student Grant Funds

On March 11, 2021, President Biden signed the American Rescue Plan Act of 2021 (ARP) (Pub. L. 117-2). The ARP appropriated approximately \$39.6 billion for the Higher Education Emergency Relief Fund (HEERF) and represents the third stream of funding appropriated for HEERF to prevent, prepare for, and respond to coronavirus. Taken together, the Coronavirus Aid, Relief, and Economic Security Act (CARES Act) (Pub. L. 116–136), the Coronavirus Response and Relief Supplemental Appropriations Act, 2021 (CRRSAA) (Pub. L. 116-260), and the ARP represent HEERF I, HEERF II, and HEERF III, respectively.

Of the funds available for the Higher Education Emergency Relief Fund (HEERF) under the American Rescue Plan Act (Pub. L. 117-2) (ARP), 1% (\$395,845,700) will be awarded to proprietary institutions of higher education (IHEs), as defined in sections 102(b) of the Higher Education Act of 1965, as amended (HEA), using the formula established in section 314(a)(4) the Coronavirus Response and Relief Supplemental Appropriations Act, 2021 (CRRSAA).

Section 18004(c) of the CARES Act requires the HEERF III funds received to be used to provide emergency financial aid grants to students for expenses related to the disruption of campus operations due to coronavirus (including eligible expenses under a student’s cost of attendance such as tuition, food, housing, course materials, technology, health care, and child care).

1. Pittsburgh Career Institute (PCI) acknowledges that it signed and returned to ED the certification agreement for HEERF III funding and the assurance that it will use funding to provide emergency student grants.
2. The total amount of funds PCI received on for emergency August 30, 2021 student grants is \$135,960.
3. No funding has been distributed to students as of August 30, 2021.
4. The estimated total number of students eligible for student grants is 225.
5. The institution’s (Pittsburgh Career Institute) methodology for determining which students received grants and how much each would receive is:
 - a. Each eligible student was sent an email with an attachment of the school’s request for grant funds form. If the student did not have COVID related expenses they can choose to “Opt Out” or if they do have qualifying expenses, they enter yes indicating they do have qualifying expenses and understand that the grant is to be used for only these expenses. If the student had COVID related expenses, they would fill out the form



attesting to the qualifying expenses, provide a written narrative explaining the hardship, and then submit the signed form. Once the school receives a qualifying response, a check is mailed or given to the student.

- b. All funds will be disbursed by December 31, 2021.
6. The School emailed all current students and those that attended from March 20, 2020 and have a balance announcing the availability of the Grant program and provided an attachment of the Grant Request Form. A Copy of this form is shown on the following pages.



**Emergency Financial Support to Students
Under the Coronavirus AID, Relief and Economic Security (CARES) Act**

The U.S. Department of Education has made Emergency Financial Aid Grants available to students of our institution who need financial support for their expenses related to the disruption of campus operations due to Coronavirus. Only active students or students who were active during the disruption of training, or who are/were participating in courses actively and who are in good standing will be eligible to receive a grant. In order to receive these funds you MUST be FAFSA eligible.

Pittsburgh Career Institute has been awarded \$135, 960 for our students. This application permits students to apply for these need-based funds. Campus administration will use the information you provide below to determine your eligibility and the amount for which you will be awarded. Please fill this application out completely with accurate information based on your personal circumstances. Only on-ground students enrolled at PCI on March 13, 2020, or after are eligible to receive this aid.

To confirm eligibility you must attest to all of the following items:

- United States citizen or be an eligible noncitizen
- Have a valid U.S. social security number
- Registered with Selective Service (for male students)
- Not in default on a federal student loan
- Have a high school diploma or GED

Student Name *

Email Address*

Postal Address *

City *

State *

Zip Code *

Phone Number *

Last 4 Digits of SSN *

Have you incurred expenses due to disruptions caused by the Coronavirus?

Yes

No

Do you wish to apply for any additional financial aid in the form of a CARE Grant? You are NOT required to repay this grant.

Yes

No

Please check all that apply to you and return form along with supporting documentation to Mark Humphrey in Student Accounts.

I incurred a reduction in personal or family house hold income due to job loss, reduced work hours, or temporary furlough from work.

I incurred travel or moving expenses from housing in the Pittsburgh area due to the pandemic.

I am financially responsible for my housing expenses.

I am financially responsible for expenses related to my course materials to attend school.

I am financially responsible for paying for technologies associated with attending online classes.



- I am financially responsible for my own health care costs.
- I have children and am financially responsible for childcare expenses.
- I have a current FAFSA on file to determine my general financial need.
- I was a PCI enrolled student on March 13, 2020, or after.

If you checked any of the response boxes above, please briefly detail the circumstances:

Option to waive receipt of any grants under CARES ACT

If you wish to waive your participation in this grant please enter below that you are choosing to waive these grants.

I am opting to refuse any receipt of CARES related aid. I understand that I may not be eligible for future grant monies if I opt out of participation.

Enter "OPT OUT" if you wish to waive any grant aid.

I understand that by cashing any checks issued by Pittsburgh Career Institute for this grant I will use these grant funds for the intended expenses incurred due to the Coronavirus. I am requesting an Emergency Financial Aid Grant to help cover the cost of expenses incurred due to the Coronavirus pandemic. I further acknowledge that while my School will attempt to assist me to the greatest extent possible, I understand funds are limited and are to be shared among all eligible students. And, as with any financial information, this is private, personal, and confidential information and should not be discussed other than with an authorized representative of Pittsburgh Career Institute.

Enter "YES" here to indicate understanding

I further understand that by entering "YES" below, I am permitting Pittsburgh Career Institute to apply these funds directly to the outstanding balance on my account.

Student name (printed)

Student signature

Date

For Pittsburgh Career Institute use only:

_____ Yes, a Grant was awarded to the above in the amount of \$ _____, via check number _____ for individual use.

_____ Yes, a Grant was awarded to the above in the amount of \$ _____. This amount is to be applied to the student's account balance.

_____ No, the above student was found to be not eligible for the Grant because _____